

Deed of Gift – Object(s) from Institution

Ownership by Donor

☐ I am/we are the owner(s) of the Object(s) listed below (“Donor”).

Name(s): _____ Phone: _____

Address: _____ Email: _____

-----or-----

☐ I am the authorized representative¹ of the Owner and have the permission of the Owner to act on their behalf in this transfer/gift (“Donor”). Please also complete details of owner below.

Authorized Representative Information:

Name(s): _____ Phone: _____

Address: _____ Email: _____

Owner(s) Information:

Name(s): _____ Phone: _____

Address: _____ Email: _____

Description of Object(s) (attach additional sheets and photos as appropriate)

General Details (please include the quantity of material, type of material, and any other identification details you are able to provide):

Ownership history (provenance):

¹ An authorized representative includes the legal representative of the owner (e.g. executor or power of attorney).

Conditions of Gift

1. A fully executed copy of this document is your proof of donation and should be retained for your records. If you have questions about utilizing your donation as a charitable contribution, you should contact your tax advisor or an office of the Internal Revenue Service. The University cannot appraise donations. The University affirms that the Donor received no goods or services in consideration of this gift.
2. Acceptance by University of the items described in this form does not imply that the items will be on public display.
3. It is understood that the University has full powers of management, display, conservation and disposition of the donated property.
4. This Deed of Gift shall be construed and interpreted as to be consistent with then existing bylaws and policies of the University and shall be governed by Michigan law.

Signatures

Donor(s):

Name (please print): _____

Signed: _____

Date: _____

Name (please print): _____

Signed: _____

Date: _____

Museum:

Collections Manager:

Name: _____

Signed: _____

Date: _____

Director/Curator:

Name: _____

Signed: _____

Date: _____