

**Department of Film, Television, and Media
Independent Study – FTVM 499 -- Proposal**

Please attach a proposal that includes the information below, and e-mail your completed proposal along with this signed cover sheet (student signature, faculty signature, and FTVM production staff signature, as needed) to ftvm.info@umich.edu

Student's name and uniquename.

Faculty sponsor's name and uniquename.

Year/Term independent study will be undertaken.

Number of credit hours requested.

1. A one-paragraph description of the project and the work to be completed.
2. A one-paragraph rationale for seeking independent study credit for this project.
3. For production projects, a paragraph describing the student's role and responsibilities on the project.
4. A list of relevant courses taken previously which have prepared you for this independent study project and a list of any previous courses taken with the proposed faculty adviser.
5. A detailed timeline for the project including interim meeting dates, a meeting schedule, and due dates for the proposed work. Please also note what work will you be submitting and how it will be assessed.
6. A list and description of any production equipment or studio(s) required by the project.
7. Please attach a copy of your unofficial transcript to this proposal form.

Student signature: _____ Date: _____

Faculty signature: _____ Date: _____

FTVM Production staff signature:

(required for production projects): _____ Date: _____

Chair's signature/approval: _____ Date: _____