

Request for Graduate Research Supplies

Graduate students in the Ecology & Evolutionary Biology Department who are not on an official Rackham leave of absence may apply for up to \$250 for research supplies per fiscal year. Any expenditure made without prior approval and without the faculty (thesis) advisor's support may not be approved. A brief description of the research project and the proposed research expenditures should be supplied below.

Requests for supplies that will directly be used in the execution of laboratory and/or field research are typically accepted. Note, requests for clothing, footwear, hats, gloves, sunblock, books, costs associated with publication and purchase of reprints, will not be approved.

Please note: These funds are available for one year from the award date.

Name: _____ Date: _____

In accordance with the policies of the University of Michigan, I request research expense funding, not to exceed \$250, from the Dept. of Ecology & Evolutionary Biology.

I understand that upon approval, \$250 will be retained on a shortcode for purchases within the UM systems.

Purchases made outside the UM system will be reimbursed (please provide receipts).

Description and Justification of Funding:

Student's name (please print): _____

Faculty (thesis) advisor's signature: _____

Department Chair signature: _____

PLEASE RETURN THIS FORM TO KATI ELLIS IN THE EEB GRADUATE OFFICE FOR PROCESSING. THANK YOU!