

~Funding Request~  
DAAS Student Organization and Individual Research

Approved February 4, 2016

Established in 1970, the Department of Afroamerican and African Studies (DAAS) is a diverse, interdisciplinary program of research, instruction, and community outreach. Our intellectual mission is to participate in and reflect on emerging directions in the study and representation of the diverse cultures, experiences and societies of Africans and peoples of African descent across the African continent and diaspora.

Please review these guidelines for requesting sponsorship or individual research support from the Department and answer any of the questions that were not covered in your original draft/request. This document is merely a tool that is designed to collect useful information to facilitate our Executive Committee's decision process; it is not all encompassing...

There are two types of DAAS co-sponsorships - funded support (normally in the amount of \$100-\$250) and in name only. In both cases the event, if public, will be publicized through the list-serve, once the event details have been provided to us. DAAS' co-sponsorship funds are limited. Therefore, projects initiated by DAAS' budgeted faculty and students and projects related to African diasporic scholarship have priority. All projects selected for sponsorship must be related to DAAS' mission statement. Funding preference is given to events that are free and open to the public.

Co-sponsorship requests should be submitted at least 6 weeks before the event... To request funding, please submit the following information to the DAAS Executive Secretary ([fayemp@umich.edu](mailto:fayemp@umich.edu)) and Chief Administrator ([highwayn@umich.edu](mailto:highwayn@umich.edu)); they will transmit the request to the Executive Committee for their consideration:

1. Event description and detailed budget, including funds requested or received from other units.
2. Short paragraph describing how the project/event is related to DAAS' scholarship and will benefit DAAS' faculty and/or students.
3. If any DAAS faculty and/or students are directly involved
4. Event details (title, time, location, etc.)

**If approved, funds will be disbursed subsequent to our receipt of a short code or chart field info.**

If you are requesting funding to support a research project, please provide the following details:

1. Brief statement of purpose regarding the research support request.
2. Project Specifics. **Please attach a concise statement describing your project or the purpose of the request .**

- a. Title and description of the research project
  - b. Scholarly goals of the project
  - c. Expected dates of the project.
  - d. Research location
  - e. Any other relevant info as appropriate
3. A detailed budget (to support your request.) to include funds requested or received from other units.

Please submit your completed application to the DAAS Executive Secretary ([fayemp@umich.edu](mailto:fayemp@umich.edu)) and Chief Administrator ([highwayn@umich.edu](mailto:highwayn@umich.edu)); they will transmit the request to the Executive Committee for their consideration.