

## Audio/Visual Instructions for Atrium Labs

### A600 laboratories

1. Plug your laptop into the monitor and HDMI cables that are plugged into the wall.
2. If your laptop screen is not shown on the television screens in the lab, press the HDMI button.
3. If pressing the HDMI button doesn't work, press the PCI button to the left.
4. If that doesn't work, continue alternating the buttons until something works (the contacts might be dirty and prevent it from working the first time).

### A700 laboratories

1. DO NOT SWITCH OR DISCONNECT ANY CABLES!!!
2. Using the remote control, turn on the projector by pressing the POWER button. The remote is near the center computer in the room and held by a security tether. Allow the projector to warm up; you should see a logo on the screen while it warms up.
3. Choose the computer you want to use. Near that computer, you will notice a blue monitor plug attached to a socket on the wall (the other end of that cord should have a blue monitor plug attached to the computer tower). There is a small red button above the blue monitor plug. Press the red button gently (do not hold the button down). This tells the projector which computer you want to use.
  - a. Alternatively, if you wish to plug your laptop in, there is a black monitor plug attached to a socket on the wall. Plug the other end of that cord into your laptop. Press the small red button above the black monitor plug.
4. If the computer's background is not displayed on the screen, press the Windows key and P at the same time. This brings up the projection menu; select Duplicate.
5. Your computer of choice is now hooked up to the projector and the sound system.