

Sample Evaluation Form¹

Nominated Unit:

Rater:

Circle your responses to each of the items, and then add comments below the table. For all items, please reserve a score of “5” for truly extraordinary nominees.

	Outstanding even among the very best units	Outstanding even among good units	Standard for a good unit	Standard for an average unit	Not justified to receive award on this basis
1. Unit’s long-term track record of teaching, course design, and curriculum review and development	5	4	3	2	1
2. Unit’s long-term track record of advising and mentoring for undergraduates in the unit	5	4	3	2	1
3. Unit’s new innovations and achievements in teaching and engaging undergraduates	5	4	3	2	1
4. Student experience in unit (especially according to student accounts)	5	4	3	2	1
5. Unit’s alignment with College and broader priorities, especially DEI	5	4	3	2	1
6. Other factors that distinguish the unit as an outstanding candidate for this award	5	4	3	2	1

Total Numerical Score:

Any noteworthy observations, positive or negative?

¹ For use by the Selection Committee.