



**LSA Instructional Support
Services**

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**The University of Michigan
College of Literature, Science & the Arts
College Sponsorship Request Form for LSA Classroom Facility Use**

The _____ event being held on _____ in the following rooms _____ is an event organized by UM personnel that is primarily for non-UM participants.

On behalf of the above listed event, I _____ would like to request College sponsorship and waiver of the room usage fees.

The College of LSA sponsorship is being requested because this event supports and promotes the mission of the College and University. Please comment in detail:

On behalf of the event and organization, the event representative agrees to the following:

- ☐ The event has a mission aligned with the University's and the College of LSA's mission
- ☐ We will adhere to all University policies
- ☐ We will acknowledge the College and its sponsorship by listing the College of Literature, Science, and the Arts as a sponsor on event material such as website, brochures, registration forms, programs, etc.

Signature of Sponsor

Signature of Event Representative

Printed Name of Sponsor

Printed Name of Event Representative

Date

Date